



Albuquerque Urban Enhancement Program
Department of Arts and Culture

URBAN ENHANCEMENT TRUST FUND (UETF) BOARD
MEETING MINUTES
March 15, 2024

Virtual Meeting held via Zoom

Members Present:

Andrew Lipman, Chair, Dist. 9
Julia Youngs, Vice Chair, Dist. 2
Jason Cordova, Dist. 1
Joshua Hoffman, Dist. 4
Stanley Allen, Dist. 6
Jerry Matthews, Member at Large

Vacant:

Vacant, Dist. 3
Vacant, Dist. 5
Vacant, Dist. 8

Absent:

Mary Schmidt, At Large

Staff Present:


Sherri Brueggemann, Division Manager
Madrone Matishak, Special Projects
Coordinator
Mandolen Sanchez, Education Outreach
Coordinator
Noel Begay, Public Art Project
Coordinator

- I. **Native Land Acknowledgement/Called to Order:** A. Lipman called the meeting to order on Zoom at 12:06 p.m. S. Brueggemann reviewed the protocols for virtual meetings. A. Lipman provided the Native Land Acknowledgement.
- II. **Approval of Agenda:** S. Allen moved to approve and J. Youngs seconded. All approved.
- III. **Introduction of newest UETF Board member, Jerry Mathews, At Large:** Jerry introduced himself and provided some background information about himself, noting that he was board chair of NM Gay Men's Chorus and had knowledge of the UETF Program through that role.
- IV. **Election of UETF Board Chair and Vice Chair** A. Lipman indicated he has served his two terms so is not allowed to serve, and opened up floor for nominations. S. Brueggemann related that members who have expiring terms can continue to serve on the board until they are replaced by new appointee. Staff clarified that Andrew has only served one term as chair and was eligible to serve again. After discussion, J. Young nominated Andrew Lipman to serve as

Chair and Jay Cordova to serve as Vice Chair. S. Allen seconded. All approved.

- V. **Approval of December 15, 2024 Meeting Minutes:** J. Matthews moved to accept the minutes, J. Cordova seconded. All approved.
- VI. **Approval of Open Meetings Act Resolution for 2024:** A. Lipman asked for clarification of two different draft documents that were sent out. E. Werner clarified the difference between the second and first document. S. Allen left the meeting due to technical issues and there was discussion that a quorum had already been established. J. Matthews moved to accept the corrected Resolution. J. Youngs seconded. All approved.
- VII. **Election of Governance Committee:** S. Brueggemann explained the role of the governance committee. It should be the Chair, Vice Chair, and one other board member elected by the members of the board. The role of the committee is to oversee the behavior of the board as pertains to the bylaws. A. Lipman nominated S. Allen as the third member. J. Cordova seconded. All approved.
- VIII. **Public Comment:** None.
- IX. **Update/Discussion/Reviews/Approval:**
 - A. **Resiliency Residency Round 2 Update** - M. Matishak gave update on the Artists participation and progress. E. Werner indicated all fiscal sponsor agreements and PO's have been executed. He also reported that all but three of the regular UETF agreements had been executed. S. Allen asked if we were tracking the DEIA demographics through the Residency. S. Brueggemann said yes, and that the division is now tracking that for all artists we work with, not just the Residency Artists.
- X. **Announcements/Ongoing Project Updates:**
 - A. **Chair's Announcements:** None.
 - B. **Board Announcements:** None.
 - C. **Project Updates:** None
 - D. **Events/Dedications:** S. Brueggemann talked about upcoming shows at Gallery One, and Madrone's effort to display Residency Artists. A Lipman asked if Public Art was working with AI. S. Brueggemann explained PAUED's current AI initiatives.
- XI. **New Business:** S. Brueggemann indicated that there would not be much work for the board in the near future, so meetings might not be monthly. S. Brueggemann said that we were in communication with the new staff overseeing boards and commissions and hopes to see new members appointed to the board in the coming months.
- XII. **Announcements:**
- XIII. **Adjournment:** S. Allen moved to adjourn the meeting. J. Cordova seconded. Meeting adjourned.

Respectfully Submitted:
Eric Werner, Management Analyst

Approved: 
Andrew Lipman (Sep 23, 2024 15:33 MDT)

Chair

09/23/2024

Date